



Risk Management Foundation

1714 Hinman Avenue
Evanston, Illinois 60201
Phone: 847-869-3655 Fax: 847-869-4906

2010-11 Robert E. Joseph RMF Award Application

Lambda Iota Florida International

Section 1: Essay Responses

All existing risk management policies set forth by Sigma Chi Fraternity as well as RMF and the host institution (if applicable) should be incorporated by reference.

1. It is important to review your chapter's risk management plan and update it accordingly at least once a semester.

Does your chapter review and/or update the risk management plan in a chapter meeting each semester? (2 points)

My chapter reviews and/or updates our risk management plan during a chapter meeting each semester.

2. A risk management plan is a key component to effective chapter operations. It is important that the chapter's plan include guidance on proper event planning, safety and emergency protocols including fire safety and evacuation procedures, and crisis management.

In 250 words or less, discuss four (4) key components of the risk management plan and how they impact safe event planning and implementation. (4 points)

The four key components of our program are Functions, Alcohol, Designated Driver Program, and Crisis Management. Functions cover function registration and guest list. Most of the guidelines for this section are built upon the University's policies which entail when and how an event is considered a function and when and how it should be registered correctly. As far as a guest list, it is a strict policy to keep our chapter aligned with university restrictions. The guest list is also essential to reduce the amount of unknown and/or untraceable guest at a function. The next component is Alcohol. Our policies on alcohol are strictly based on University and International Sigma Chi policy. The third component of our program is the Designated Driver aspect. This program is designed to keep ourselves and our guests' safe on weekends and at social events. The last component of the program is Crisis Management. This is designed to guide the chapter during extreme situations from media relations to death of a member. These four aspects impact our planning and implementation because they are designed to help us plan our events with the mindset of being safe, reducing risk, and being accountable while still having fun.

If we do not plan our events according to our Risk Management policies we could cause harmful situations for ourselves, the International Fraternity, the University and our guest.

3. Your chapter's risk management plan serves as a tool to ensure the safety of your event.

In 250 words or less, describe an experience at your chapter in which the risk management plan was incorporated as a key resource for the planning and development of a pledge program activity. (2 points)

On day One of Pledgeship we go over all the policies of the University, Chapter, and International Fraternity. This is done by the Faculty Advisor. We also cover Risk Management during week seven of our program in an activity called Fraternity on Trial. During week six the Risk Manager and Public Relations Chair train the pledges on the risk management policies and how they affect us. They cover three of the five case studies on the Risk Management Foundation website and one local case from Miami. The pledges are trained to pinpoint which policies were broken (University, Chapter, and International) and how risk could have been avoided or reduced in each situation. At the end of the pledge meeting the Magister instructs the pledges that they are doing a presentation for alumni about everything they have learned in Pledgeship thus far, including Risk Management. The next week is the Mock Trial which is an activity that many brothers look forward to. We bring in five alumni from the Fort Lauderdale Chapter to serve as the panel of Judges, active brothers play the roles of witnesses for prosecution and defense, the Pro Consul and J-Board Chair serve as the Prosecution, and the Pledges and Assistant Magisters (in a coaching role) serve as the defense. The pledges are told that their goal is to defend the Vision and relevance of the Sigma Chi Fraternity based on everything they have learned. We even involve Greek Director Alexis Fulks as an expert witness.

4. Please provide a current electronic copy of your chapter's risk management plan. (2 points)

See attached.

Section 2: Chapter Plan for Award Grant Money

If your chapter receives an award of \$5,000, what will you do with the grant? (2 points)

As a new chapter, we don't have a house and our budget for risk management isn't pretty large. It so far only covers the cost of printing, which is less than \$20.00. Winning this award would give us the ability to do things to strengthen our program and better our chapter and campus. The first thing we would like to do with this award is purchase a Breathalyzer. We would like to have a breathalyzer for the Risk Manager at social events to reduce the amount of brothers or guest driving while legally intoxicated. If a brother or guest blows above the legal limit, one of our Designated Drivers will be required to take their keys and them home. Currently our Chapter has 8 brothers who are CPR/AED Certified. They all graduate within the year. We would like to send all of the members of the Risk Management Committee, two freshmen, and one person from every other class to Red Cross CPR/AED Training. We would then have these brothers teach the chapter about basic CPR tips that everyone should know. This is not just a benefit to the chapter

but the entire Greek community and FIU when they are in the presence of Sigma Chi's. We would like to strengthen our Designated Driver program by adding funds to our Risk Management budget. Being a chapter that operates year round, including summer, we utilize our DD program more than most chapters, so first we would use the funds for our designated driver phone. We currently have a pre-paid cell phone in which all brothers and pledges have the number to call when they need a designated driver. We would need the funds to pay the phone bill of the phone every month. Currently the cost is being paid for by one of our Alumni Advisors. We would also like to have funds in the budget for tolls. Miami-Dade County has recently changed their toll policy. Due to the location of FIU, it is sometimes required for the Designated Driver (DD) to take the toll road to do certain pick up's in a timely manner. Currently we the DD pays for toll and gas. We would like the chapter to cover the cost of the toll rather than the DD. FIU requires all Greek organizations to go to a Hazing and Alcohol seminar at the beginning of every fall semester. Most organizations dread going to this. Therefore, what we would like to do with the remainder of the award is bring in more exciting speakers from Campuspeak. We want to bring in speakers who cover more risk management topics other than just hazing and alcohol. Campuspeak has exciting speakers who cover topics such as drugs, safer sex, rape, fire safety, healthy relationships, event planning, and of course hazing and alcohol. We would like to make the seminars more enticing to the Greek Community by offering incentives for coming such as door prizes and making it a university wide event which we would like to also sponsor with all 4 Greek councils. We would do one speaker in Spring and another in Fall in the hopes of creating a tradition that will encourage other Fraternities and Sororities at FIU to do the same. Other than the one seminar every fall, FIU doesn't have any other fun way of educating the Greek Community about Risk Management. We would like to be those leaders on campus who can assist the university in putting more of an emphasis on risk management year round.

Cost breakdown:

- 1) AlcoMate Breathalyzer \$109.00-\$127
- 2) Red Cross Class Registration (\$880.00) \$88.00 per person
- 3) DD Phone Bill (\$220.00) \$20.00 a month July-May
- 4) DD Tolls \$50
- 5) Speakers \$3000.00
 - a. This includes transportation, lodging, and incentives for guest.

In 250 words or less, explain why you think this will be the most effective use of the funds for your chapter. (1 point)

Our response to the answer above also answers this question. We will reiterate that being a new chapter the funds would greatly assist us with building our program as a chapter and increasing risk management awareness at FIU. Being a year round chapter we must utilize risk management more than your average chapter. The purchasing of a breathalyzer would be most effective for us because it can ensure safety of everyone. Being a commuter campus, we do a lot of driving in our area so this would be a great addition to our DD program. Having more speakers on campus is a great way for us to increase our risk management awareness as well as the entire Greek community. Due to the Greek culture at FIU to be one of the top chapters, your reputation is based on relations with other organizations, Greek or University wide events you host, service, and philanthropy. By hosting more risk management seminars it would boost our reputation as a new

chapter along with increasing risk management awareness on a campus that needs it. Hopefully this will create a tradition at FIU that other chapters will catch onto.

Section 3: Recommendation Forms

See attached.